



## REPORTING OF CONCERNS WITHIN A WALES LACROSSE SETTING

Are you concerned with the behaviour towards a young person of another adult in Wales Lacrosse?



- Stay calm
- If the child/young person is present reassure him/her they are not to blame
- Keep questions to a minimum
- Record information accurately – as spoken by the child/young person



If the child requires immediate medical attention Dial 999 (or appropriate number if abroad) for an ambulance and inform the doctor there is a child protection concern



Complete an Incident form

- Report to the LSO at Wales Lacrosse [safeguarding@welshlacrosse.co.uk](mailto:safeguarding@welshlacrosse.co.uk)
- Where you have urgent concerns and the Lead Safeguarding Officer (LSO) is unavailable (Dave Cooke – 07843594213) – refer immediately to Children’s Social Care or Police and forward them and the LSO a copy of the incident form within 24 hrs.



Lead Welfare Officer



### **Alleged Minor Poor Practice/Low Level Concerns**

- Complaints Procedure
- Disciplinary Procedure
- No further action

#### **Possible Outcomes**

- No case to answer
- Complaint resolved with agreement between parties
- Training/mentoring agreed
- More significant concerns emerged – follow Serious Poor Practice guidelines



### **Serious Poor Practice or Alleged Child Abuse**

Possible processes:

- Child Protection Investigation
- Criminal Investigation/proceedings
- Investigations under disciplinary proceedings
- Referral to Disciplinary Panel for consideration of suspension/disciplinary

#### **Possible Outcomes**

- No case to answer
- Complaints, Disciplinary Procedure Invoked
- Sanctions/suspension
- Civil or legal proceedings

## REPORTING OF CONCERNS OUTSIDE A WALES LACROSSE SETTING



Are you worried a child is being abused outside of Wales Lacrosse?



- Stay calm
- If the child/young person is present reassure him/her they are not to blame
- Keep questions to a minimum
- Record information accurately – as spoken by the child/young person



If the child requires immediate medical attention Dial 999 (or appropriate number if abroad) for an ambulance and inform the doctor there is a child protection concern



Report the concern to the Lead Safeguarding Officer (LSO) who will refer the matter without delay to Children's Social Care or the Police.

- Record anything the child has said, or what you have seen, if possible with times and dates – ideally on an Incident form
- If the LSO is not available, refer the matter to Children's Social Care or the Police without delay



Discuss with Children's Social Care or the Police whether it is appropriate to discuss the matter with the parents.



Send a detailed report, preferably on an Incident Referral form, with all the information, and your concerns to the LSO and copy it to the relevant external agency.

**REMEMBER TO KEEP THIS CONFIDENTIAL – STRICTLY ON A  
NEED TO KNOW BASIS**